FORM”B”

(See Regulation 2.1.2. Regulation 2.1.3 and Regulation 2.1.7)

Application for License/Renewal of Lincense under Food Safety and Standard Act, 2006

Kind of business (Please tick more than one, if applicable)

* Manufacturing/Processinetg including sorting, grading etc.
* Milk Collection/Chilling
* Slaughter House
* Solvent Extracting Unit
* Solvent Extracting Plant equipped with Pre-cleaning of Oil Seeds or Pre-expelling of oil.
* Solvent Extracting and Oil Refining Plant
* Packaging
* Relabeling (manufactured by third party under own packing and labeling)
* Importing
* Storage/Warehouse/Cold Storege
* Retail Trade
* Wholesale Trade
* Distributor/Supplier
* Transport of food
* Catering
* Dhaba or any other Food Vending Estabilshment
* Club/Canteen
* Hotel
* Restaurant
* Other(s),Please Specify:…………………………………………………………………
1. Name of the Company/Organization

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Registered Office Address

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1. Address of Premise for whice license is being applied

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1. Name and/or Designation, Qualification and Address of technically qualified person incharge of operations as required under Regulation.

Name;

Qualification;

Address;

Telephone Number (s);

Mobile No . (s);

E-mail;

Photo identify Card No and Expiry Date:

1. Name and/or Designation, Qualification and Address of technically qualified person

Responsible for complying with condition of license (if different from 4 Above)

Name:

Address:

Telephone Number:

Mobile No:

E-mail:

Photo identify Card No and Expiry Date:

1. Correspondence Address (if different 3 above)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Tel No (s):

Mobile No(s):

E-mail:

Fax no(s):

1. Food items proposed to manufactured:

|  |  |  |
| --- | --- | --- |
|  Sr .No  (1) |  Name of Food Item (2) | Quantity in Kg. per day or M.t per annum (3) |
|  |  |  |

If required attach separate sheet:

If already having valid license mention annual quantity of each Food Category manufactured during last three years.

1. Installed Capacity Food productwise (per day)
2. For Dairy Units
3. Location and Installed Capacity of Milk Chilling Centers (MCC)/Bank milk,Cooling Centers (BMCC), Milk Processing Units/Milk packaging Unit in liters owned or managed by the applicant

|  |  |  |
| --- | --- | --- |
| Sr .No  (1) |  Name of Food Item (2) | Quantity in Kg. per day or M.t per annum (3) |
|  |  |  |

If required attach separate sheet:

1. Average Quantity of Milk per Day to be used/handled in:
2. In lean season \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. In flash season\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Milk Product to be manufactured and their manufacturing capacity (tonse/year)
5. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
6. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
7. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

11. For Solved Extracted Oil, De-oiled Meal and Edible Flour:

1. Details of proposed business:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name OilBearingmaterial | From Seed of nutOr cake | Crude | Solvent Extracted Oil, De-oiled Meal and Edible FlourNeutralized Neutralized Refind De-oiled Edible Flour&Bleached Meal | Vegetab Oil |
|  |  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |  |

If already having valid license-mention annual of each product manufactured during last three years.

1. Name and address of factory or factories used by the miller or solved extractor for processing oil bearing material produced or procured by him or for refining solvent extracted oil produced by him.

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12. Sanctioned electricity load or HP to be used:

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13. Whether unit is equipped with an analytical laboratory!

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If yes, the details hereof:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

14. In cash of renewal or transfer of license granted under other laws as per proviso to Regulation 5(1) period for which license required (1 to 5 years):

15. I/W have forwarded a sum of Rs……………………………………. Towards License fees according to the provision of the Food Safety and Standards Regulation, 2011 uide ……………..

 Demand Draft No .(Payable to\_\_\_\_\_\_\_\_\_\_\_\_\_

(Signature of the Application/Authorized signature)

Place:

Date:

Declaration

**I,Mr. / Ms/ Mrs**.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ S/o /D /o Mr. \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, R/o \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ do

Hereby solemnly affirm and declare that all information and particular furnished hereby me are true and correct to the best of my knowledge. I further declare that food business conducted or proposed to be conducted by/through me conforms/shall conform to the Food Safety and Standard Act, Regulation/Bye-laws enacted thereunder, and specifically to the Guidelines on Hygiene and Sanitary Practices provided under Schedule 4 of the Registration and Licensing Regulation published by the Food Safety and Standards Authority of India or any person authorized on its-behalf from time to time.

**Dated :**

**(Signature)**

**Condition of Lincense**

All Food Business Operation shall ensure that the following conditions are completed with at all times changing of as food business.

*Food Business Operations shall :*

1. Display a true copy of the license granted in Form-C shall at all times at a prominent place i the premises.
2. Give necessary access to Licensing Authority or their authorized personnel to the premises.
3. Inform Authorities about any change or modifications in activities/content of license.
4. Employ at least one technical person to supervise the production process.The person supervising the production process shall prossess at least a degree in science with Chemistry/Bio-Chemistry /Food and Nutrition/ Microbiology or a Degree or Diploma in Food Technology /Diary Technology/ Dairy Microbiology/ Diary Chemistry/ Diary Engineering / Oil Techniology or any Degree or Diploma in any other discipline releted to the specific requirement s of the business from a recognized university or institute or equivalent.
5. Furnish periodic annual return( 1st April to 31st March), within upto 31st May of each year. Food Collection /Handing/ Manufacturing of Milk and Milk products half yearly returns also to be furnished as specified (1stApril to 31st September before 30th November and 1stOctomber to 31st March).
6. Ensure that no product other than the product indicated in the license/registration is produced in the unit.
7. Maintain factory’s Sanitary and Hygienic Standards and workers hygiene as specified in the Schedule-4 according to the category of food business.
8. Maintain daily record of production, raw materials utilization and sales separately.
9. Ensure that the source and standerd raw material used are of optimum quality.
10. Food business Operater shall not manufacture, store of expose for sale or permit the sale of any article of food in any premises not effectively separated to the satisfactions of the Licensing Authority from any privacy, urinal sullage,drain or place of storage of foul and waste matter.
11. Ensure Clean-in-Place Systems (wherever necessary) for regular cleaning of the machine &equipments.
12. Ensure testing of relavant Chemical and/ or Microbiological contaminants in food products in accordance with this regulations as frequently as required on the basis of historical data and risk assessment to ensure production and delivery of safe food through own or NABL accredited/FSSA notified labs at least once in six month.
13. Ensure that as much as possible the required temperature shall be maintained through out the supply chain from the place of procurement or sourcing till it reaches the end consumer including chilling, transportation,storage etc.
14. The Manufacturer/Importer/Distributor shall buy and sell food products only from, or to, licensed/ registered vendors and maintain record thereof.

**Documents to be Enclosed for New Application for License to State / Central Licensing Authority**

1. Form-B duly completed and signed (in duplicate)by the proprietor/partner or the authorized signatory.
2. Blueprint / lay-out plan of processing unit showing the dimensions in metres / squaremetres and operation-wise area allocation.
3. List of Directors with full Address and contact details.
4. Name and List of Equiptments and Machinery along with the number, installed capacity and horse power used.
5. Photo I>D. and Address Proof issued by Government Authority of Proprietor / Partnet/ Director(s)/Authority Signatory.
6. List of food category desired to be manufactured(in case of manufacturers).
7. Authority letter with name and address of responsible person nomined by the manufacturer along with alternative responsibal person indicating the powers vested with them viz assisting the officers in inspections, collection os samples, packing & dispatch.
8. Analysis report (Chemical & Bacteriological) of water to be used as ingredient in food from a recognized / public health laboratory to confirm the partability indicating the name of authorized representative of Lab.who collected the sample and date of collecting sample.
9. Proof of possession of premises. (Sale-deed / Rent agreement / Electricity bill etc.).
10. Partnership-deed / Affidavid / Memorandum & Articles of Associations towards the constisution of the firm.
11. Copy of certificate obtained under Co-op. Act, 1861 / Multi State Co. op. Act, 2002 in case of Co-operatives.
12. NOC from manufacturer in case of Re-labellers.
13. Food Safety Management System plan or Certificate, if any.
14. Source of milk or procurement plan for milk including location of milk collection centres etc. in case of Milk and Milk Products processing units.
15. Source of raw material for meat and meat processing plants.
16. Pesticide residues report of water to be used as ingredient in case of units manufacturing packages Drinking water,Packaged Mineral Water and / or Carbonated water from a recognized / Public Health laboratory indicating the name of authorized representative of Lab.who collected the sample and date of collecting sample, including source of raw water and treatment Plan.
17. Recall plan wherever applicable, with details on whom the product is distributed.
18. NOCs from Municipality or Local body and from State Pollucation Control Board except in case of notified industrial area.

Documents to be included for renewal or transfer of license given under other existing laws prior to these Regulations

1. Any change in documents or information provided during grant of previous license.
2. Certificate and Plan of Food Safety Management System being adopted (for units under Central Licensing it has to be a Certificate from accredited agencies).
3. List of workers with their Medical Fitness Certificates.
4. Name, Qualitifaction and details of technical personnel in charge of operation.

Other Conditions :

1. Proprietors of hotels, restrurants and other food stalls who sell or expose for sale savouries, sweets or other articles which have been cooked in ghee, edible oil, vanaspati and other fats for the information of the intending purchasers.
2. Food Business Operator selling cooked or prepared food shall display notice board containing the nature of articles being exposed for sale.
3. Every manufacturer(including ghani operator) or wholesale dealer in butter, ghee,vanaspati,edible oil Solvent-extracted oil, de oiled meal, edible flour used etc. as applicable and the destination of each consignment of the substances sent out from his factory or place of business and shall present such register for inspection whenever required to do so by the Licensing Authority.
4. No producer or manufacturer of vegetable oil, edible oil and their products shall be eligible for license under this Act, unless he has own laboratory facility for analytical testing of samples.
5. Every sale or movement of stocks of solvent-extracted oil, ‘semi refined’ or ‘raw grade I’, edible groundnut flour or edible coconut flour or both by the producer shall be a sale or movement of stocks directly to a registered user and not to any other person,and no such sale or movement shall be effected through any third party.
6. Every quantity of solvent-extracted oil, edible groundnut flour or edible coconut flour or both purchased by a registered user shall be used by him in his own factory entirely for the purpose intended and shall not be re-sold or otherwise transferred to any other person:

Provided that nothing in this sub-clause shall apply at the sale or movement of the following:---

1. Karanjia Oil.
2. Kusum Oil.
3. Mahua Oil.
4. Neem Oil.
5. Tamarineed Seed Oil.
6. Edible groundnut flour bearing the I.S.I. Certification Mark.
7. Edible coconut flour bearing the I.S.I. Certification Mark.
8. No Food Business Operator shall sell or distribute offer for sale or dispatch or deliver to any person for purpose of sale any edible oil which is packed marked and labelled in the manner specified in the regulations unless specifically exempted from this condition vide notification in the Official Gazette issued in the public interest by Food Safety Commissioners in specific circumstances and for a specific period and for reasons to be recorded in writing.